



Road Rules Driving School

**Terms & Conditions - Please read the information set out below it details what you can expect from your instructor and what your instructor expects from you.**

This agreement has to be agreed under the **General Data Protection Regulation (GDPR)**

By signing below you are agreeing that you have read and understood the information detailed. Please feel free to have a representative read this agreement.

**Road Rules** is an agency that introduces pupils to Driving Instructors. Driving instructors are self employed and all contracts for the provision of driving tuition are between the pupil and the instructor.

**General Data Protection Regulations (GDPR)**

1. To enable your instructor to carry out his profession you consent to having your driving licence number your address phone numbers and NI number to be documented for your pupil progress record and communication purposes.
2. Your records can be inspected at any time and shall be destroyed eight weeks after passing your test or leaving the school.
3. In the interest of road safety you agree that your instructor may possibly video record your lesson. Your face will not be shown on any recording digitally recorded Data is deleted after 8 weeks unless the police or other relevant authorities request copies following a road incident.
4. If you have a query regarding how your instructor stores data you have a right to lodge a complaint with the Information Commissioners office (ICO)
5. Payments for each hour of instruction can be made prior to the lesson or at the beginning of the lesson before it commences. Road Rules reserves the right to change the hourly rate with reasonable prior notification to the pupil
6. **Lesson prices are £33 per hour manual in London & Surrey. Automatic lessons are £35 and Lessons in West Sussex and Portsmouth are £35 per hour prices may be subject to change**
7. **Block** bookings can be made in advance by either cash or bank transfer direct to your instructor
8. **Driving test £125 includes a 2 hour driving lesson before the test and hire of the car and your instructor will drive you home afterwards.** (Please note: this is for your local test centre out of area tests will be charged accordingly and incur additional fees) It does not include the fee payable to the DSA to book the test on line.
9. Any lessons paid for in advance shall be refunded should the pupil pass their test earlier than expected or leave the driving school
10. **A minimum of 48 hours notice is required to be given to the instructor by the pupil to cancel a lesson should the pupil fail to give such notice the pupil may be liable to pay the full tuition fee**
11. Although your driving instructor will make every effort to arrive at the lesson start time the very nature of the work means that events arising from traffic weather and other situations which are outside of their control may mean that occasionally lessons have to be rearranged or cancelled at short notice
12. Very rarely in the interest of Road Safety your instructor may withhold the use of the car for the driving test if in the opinion of the instructor a pupil is not able to control the car safely
13. In the interest of your safety you agree that your instructor may record video and audio during your lessons
14. With your permission your instructor may ask to take a photo of you with your pass certificate for use in digital marketing. You have a right to refuse this request should you wish and can request the removal of your image at anytime
15. Your instructor will accept no liability for accidents injury or damage to any third party caused by the pupils recklessness or negligence during a driving lesson
16. Your instructor is at liberty at he/her discretion to refuse to proceed with a lesson if he or she has reason to believe that the pupil is in any way under the influence of drink or drugs at anytime during the lesson
17. To ensure that external distractions are kept to a minimum before your lesson begins you must turn your mobile off
18. You must not smoke tobacco or e-cigarettes in the car
19. **Driving tests may only be arranged with prior agreement with your instructor otherwise your instructor may not be available should you book a test**
20. Should you need to make a complaint please contact Road Rules direct 07533761858 or email to [info@roadrulesdrivingschool.co.uk](mailto:info@roadrulesdrivingschool.co.uk)
21. Your instructor is not responsible for the cancellation of hours booked due to postponement of a driving test by the Department of Transport.

22. Instructor .....ADI/PRN.....

23. Date.....

24. Student .....Date.....